

KRGC GAMBLING DEVICE SUBMISSION PROCEDURES

1. Per K.S.A. 74-8750(a), each type of electronic gaming machine shall be approved by the Kansas Racing and Gaming Commission (KRGC).
2. Per Kansas statute (K.S.A. 74-8750(c)), the vendor shall deposit funds in an amount equal to the expected cost of the testing in an account with KRGC **prior** to GLI testing. The amount deposited should be based on the cost estimate as provided by GLI. Please contact Neysa Thomas at (785) 296-0386 to setup the method to transfer funds to KRGC.
3. The manufacturer will submit a request for testing to the KRGC and to GLI. The submission to GLI must follow the GLI guidelines. The letter to the KRGC shall contain an executive summary of the game, any important technical issues or changes to a previous version and the manufacturer's contact information. The executive summary to the KRGC shall be submitted in electronic form to AES@krgc.ks.gov.
4. The KRGC will review the submission and direct GLI to commence testing or reject the submission and notify the manufacturer.
5. On a monthly basis, GLI shall provide the KRGC and each manufacturer a copy of their respective billing to allow for a review of the accuracy of the billing.
6. KRGC will draw the amount declared on the GLI billing from the manufacturer's individual accounts and submit payment to GLI.
7. If at any time a manufacturer's account balance reaches a level that will not pay for newly submitted products, the KRGC will order GLI to cease existing testing until such time as the manufacture's account is replenished.
8. All manufacturers are reminded they must have a license with Kansas Racing and Gaming Commission (KRGC) and Kansas Lottery approval to sell gaming devices within the state of Kansas.
9. Prior to full approval of a gaming device, KRGC may require a field test with a limited number of machines.
10. All Manufactures shall contact the KRGC staff to determine if a gaming device needs to be supplied to the KRGC gaming test laboratory with any necessary manuals or support.
11. Prior to the installation of the product for either field testing or installation for public use, the manufacturer and/or gaming facility shall provide the KRGC documentation to include manuals (including but not limited to installation, operation, and user manuals), and

software installation instructions. KRGC may also require participation by its staff in the training on the installation and configuration process.

12. As part of testing for the KRGC, GLI will prepare a concatenation of the various software images in use on each variation of EGM for validation purposes.
13. Questions on the submission procedures can be directed to Bill Smith at (785) 296-1941 or at Bill.Smith@krgc.ks.gov.